

SHELTERING WINGS



Sheltering Wings is blessed to serve alongside community members who give generously of their time to serve on committees. Opportunities to volunteer on committees can be an on-going commitment or short-term for special projects. You do not need to be a board member to serve in either capacity. Whatever way your interests, gifts and availability allow for, we appreciate your consideration to join a committee!

Below you'll find descriptions of each committee. After reviewing, please let Cassie Mecklenburg know which committee is of interest and she'll provide more information. You can reach her at 317-386-5052 or cmecklenburg@shelteringwings.org.

On-going, Board-led Committees:

Development Committee – The development committee is responsible for reviewing, monitoring, and approving development (fundraising) policies/procedures and marketing for the shelter. The committee establishes and ensures completion of the fundraising, marketing, and communication plan for the shelter. Though all board members help with development efforts as appropriate, the committee consists of a Chair, who will be a member of the Board of Directors, Executive Director, Education & Outreach Coordinator, Annual Fund Coordinator, and a minimum of four additional members from the community.

Time Commitment: The first Thursday every other month at 8am at Wellbrooke of Avon. Meetings typically last 1 ½ hours.

Program Committee - The Program Committee is responsible for evaluating the competency and effectiveness of program services. The program committee will also ensure that programs are mission based, fiscally responsible, community based, and in accordance with best practice standards. Through evaluative efforts, the committee ensures that programs are effective. The committee monitors peer review efforts and outcomes. The committee includes no less than two board members, one who serves as the Chair. The committee also includes the Executive Director, Residential Services Director, Education & Outreach Coordinator, Children's Case Manager, Children's Activity Coordinator and a minimum of four additional members from the community. The committee meets no less than four times per year and may meet more frequently depending on the circumstances related to responsibilities.

Time Commitment: The second Friday every other month at 8:30am at Sheltering Wings. Meetings typically last 1 ½ hours.

Facility Committee – The Facility Committee's purpose is to ensure the shelter facility is kept in safe working condition and prepare for the shelter's future as it relates to facility needs. The Facility Committee is responsible for generating maximum positive impact on the lives and futures of the women and children through the use and upkeep of efficient and well run facility. The Facility Committee consists of a Chair, who will be a member of the Board of Directors, Executive Director, Facilities Manager, Operations Manager, Residential Services Director and a minimum of four additional member from the community.

Time Commitment: The first Tuesday every other month at 8:00am at Sheltering Wings. Meetings typically last 1 ½ hours.

Men IN Action – Men IN Action (MIA) are engaged and informed men, motivated by the love and compassion of Christ, who impact the community by embodying positive social behaviors and equipping others to end all forms of violence, including domestic violence and teen dating abuse. The MIA Committee is responsible for coordinating the prevention efforts and the effectiveness of all MIA events. The MIA committee will also ensure that all efforts and events are mission based, fiscally responsible,

community based, and in accordance with best practice standards. The committee includes a Committee Chair, the Prevention and Education Officer, the Communications & Church Relations Officer and a minimum of six additional members from the community. The MIA committee will work closely with and report to the Program Committee.

Time Commitment: Usually the second Thursday every other month at 8:30am at Cabin Coffee. Meetings typically last 1 hours. (day and time is currently being evaluated)

Short-term, Special Project Committees:

Premier Event – Each winter (typically in February) Sheltering Wings hosts a premier event, our largest fundraising event. This event is normally comprised of a VIP guest/speaker/entertainer, dinner, live and silent auctions, and other activities. The purpose of the event is to raise critical funding for the general operations of the Shelter and to educate the community about our programs and services. This event is one of the largest non-profit events in Hendricks County in terms of dollars raised and number of people attending. Volunteer opportunities include logistics, sponsorship and in-kind solicitation, decorations, promotions, live and silent auction coordination, etc.

Time Commitment: Once a month for 5 months prior to the event (typically starting in September) and to keep up on assigned tasks between the meetings as needed. Committee members will choose a responsibility based on their interest and the needs of the event. The month prior to the event, the meetings may be more frequent if needed. These meetings are on Mondays at 6pm at Sheltering Wings. The day before (set-up) and day of participation is appreciated, if possible.

Fairway to Haven Golf Outing – The event is anticipated to be held in June and is a fundraising event for our general operations. The goal of this committee is to help with logistics and community outreach. We are looking for brainstorming ideas to make the event the best it can be, help in securing sponsors, assistance with ideas for and obtaining raffle/auction items and recruiting golfers for the event. Committee members may also assist with volunteer recruitment, decorations, on course games, raffle/auction, activities held during the meal, etc. If you are able to participate and be on hand the day of the event, this would be a great addition as well.

Time Commitment: Once a month (4 meetings) prior to the event and to keep up on tasks between the meetings via email and phone conversations as needed. Committee members will choose a responsibility based on their interest and the needs of the event. Time on your own pursuing golfers, sponsors and items, where appropriate. The month prior to the event, the meetings may be more frequent if needed. Day of participation appreciated, if possible.

Domestic Violence Awareness Month – Each year, Sheltering Wings joins domestic violence service providers and shelters across the nation to promote peace in our families, homes and communities. We take a stand to say “No More” to domestic violence. The primary focus of the month is prevention through education. The activities during the month may evolve, but generally include a vigil, community forum, church engagement opportunity, and Dine Out Against Domestic Violence. The committee is responsible for coordinating all logistics, brainstorming and implementing promotional/marketing ideas, and ensuring proper program content is developed to educate the community about domestic violence.

Time Commitment: Once a month (4 meetings) prior to October beginning in July and to keep up on tasks between meetings via email and phone conversations as needed. Committee members will choose a responsibility based on their interest and the needs of the month. Your support the days of the various events is appreciated as able.