



Full-time 3rd Shift Crisis Intervention/Shelter Assistant

- Sat – Wed 11:00p.m. – 7:00a.m.

The CISA supervises the nightly operations and overall structure of the residential component of the shelter within these major responsibilities: interaction with and mentoring the women and children, documentation of client activity and chart auditing and crisis intervention. Overall, the CISA's role is to facilitate a safe and structured environment conducive to life changes with Residents. CICA's are responsible to uphold both the vision and mission of Sheltering Wings.

Qualifications for the Position:

Required:

- 1-3 years professional or volunteer experience in a relevant field
- Full commitment and dedication to the missions statement of Sheltering Wings
- Full compliance with Sheltering Wings' Statement of Faith, signed on application
- Excellent interpersonal skills and needs assessment
- Proven multi-tasking abilities
- Ability to thrive in an emotionally stressful environment while remaining calm
- Outstanding follow-up skills
- Prior experience in a position that needed attention to detail
- Outstanding computer skills: data entry and Excel
- Ability to take initiative with minimal supervision

Preferred but not required:

- Completed courses in social work, psychology, criminal justice or something similar. Or, minimum of 1-3 years' experience working in public or social service organization
- Knowledge of domestic violence related issues and philosophy
- Understanding of the effects DV has on survivor's thoughts and behaviors
- Prior Crisis Intervention experience
- Knowledge of city, state and federal domestic violence service systems, policies and issues

The position pays a base hourly rate of \$12.50/hr with a third shift differential of \$1.50/hr.

Please send Resumes to Amy O'Hearn, Operations Manager, at 317.386.5051 or
aohearn@shelteringwings.org